

MINUTES
SUTTONS BAY TOWNSHIP BOARD
SPECIAL MEETING
DECEMBER 15, 2021

CALL TO ORDER – SPECIAL MEETING

Rich Bahle called the meeting to order at 9:00 am. at the Suttons Bay-Bingham Fire and Rescue Authority meeting room, 201 N. St. Mary's Avenue, Suttons Bay, MI.

ROLL CALL - Quorum Present

Present: Rich Bahle, Fire Dept., Sandy VanHuystee, Fire Dept., Dorothy Petoskey Fire Dept., Tom Nixon, Fire Dept; Debbie Slocombe, Fire Dept.

Purpose of the Meeting: Office Remodeling
Committee Appointments
Disposal of Township Fixed Property & Fixtures

Office Remodeling

Tom Nixon said Camelot Construction has submitted a proposal to do the office remodeling. Rich Bahle said he doesn't think the scope of this project warrants other bids. The scope of work for the office remodeling project should be approved before beginning the project.

Debbie Slocombe said the \$20,000 estimate from Camelot Construction was for the conference room. It is important to obtain two bids for the project.

Sandy VanHuystee said the project should move forward so that meetings can be held at the township offices.

Rich Bahle said he agrees with Debbie Slocombe that the walls are temporary and can be changed in the future, easy to change the partitions out.

Bill Drozdalski said the thermostat should be moved out in the open space.

Tom Nixon/moved to do the office remodeling by Camelot Construction at a cost not exceeding \$20,000.00 but not sure if heating and cooling and carpeting are included. Supported by Dorothy Petroskey. Passes.

Committee Appointments

Planning Commission

Rich Bahle/moved, Sandy VanHuystee/supported, to appoint Rhoda Johnson and Patti Miller to the Planning Commission for a term January 1, 2021 thru December 31, 2024 passed.

Rich Bahle is waiting to hear from Dee McClure.

Zoning Board of Appeals

Rich Bahle/moved, Dorothy Petroskey/supported, to appoint Peter Ostrowski and Mary Nixon to the Zoning Board of Appeals, terms ending December 31, 2024 passed.

Disposal of Township Fixed Property & Fixtures

Sandy VanHuystee said there should be a bid process for disposing of township fixed property and fixtures.

Rich Bahle agreed to put an ad in the newspaper asking people to bid on the items.

Rich Bahle/moved, Tom Nixon/supported, that the Graham Green Sign be put on Facebook, passed.

Dorothy Petroskey will do the website.

PUBLIC COMMENT

Bill Drozdalski comments on the parks.

BOARD COMMENTS

Dorothy Petroskey said there is a Go Fund Me Page for the Ice Rink Park.

Rich Bahle said he will follow up on the Go Fund Me Page.

ADJOURNMENT

Rich Bahle adjourned the meeting at 9:53 a.m.

**Minutes by Marge Johnson, Recording Secretary
Sandra VanHuystee, Clerk**

Minutes approved as-presented on January 12, 2021